



If you would like independent advice, support or information you can contact SNAP Cymru.

☎ 0808 801 0608
✉ enquiries@snapcymru.org
🌐 www.snapcymru.org/contact



If a disagreement is not resolved with your school, you can get help from an advocate.

An advocate is someone who speaks up for someone else. They can make sure people know what and how you are feeling. Contact:

☎ 0808 801 0608
✉ enquiries@snapcymru.org
🌐 www.snapcymru.org/contact



If you are still not happy and your concern has not been addressed by your school, you can ask the Local Authority to help.

The Local Authority have people who can help you and offer dispute resolution. Please contact:

☎ 029 2087 2731
✉ ALNHelpine@cardiff.gov.uk



ALNET: Additional Learning Needs Educational Tribunal Act
New legal framework which changes the way pupils with ALN are supported.



Dispute Resolution
Dispute Resolution means all relevant people meet to agree a way forward.

Further information can be found at:
Cardiff Education Services: www.cardiffeducationsservices.co.uk
Welsh Government: www.gov.wales



Information for Learners

A Guide to Individual Development Plans

If you need extra help in school, it may mean you have Additional Learning Needs (ALN). Children with Additional Learning Needs (ALN) need extra help to learn. This may be because they have a learning difficulty or disability. They find it harder to learn than other children the same age.



If you have ALN you will have an **individual Development Plan (IDP)**





What is in the IDP?

- Name
- Age
- How you like to be known
- Gender/pronouns
- Address
- Name of school
- How you best communicate
- Who looks after your IDP
- One Page Profile
- A description of your Additional Learning Needs
- What provision is going to be put in place to support you in school and who is going to do it
- Key events in your life

IDP: Individual Development Plan. Agreed plan of who, what and how you will be supported.

ALNCo: Additional Learning Needs Co-ordinator

How do I get an IDP?

Your school or Local Authority will decide whether you have additional learning needs which requires a little extra help at school. If you do, you will have an IDP.

Who will write my IDP?

Plans are usually written by schools with you, your family and other people who know you. Sometimes the plans will be written by the Local Authority.

How long will it take?

If a school writes the IDP it can take 7 weeks. If the LA writes the plan it can take 12 weeks.

Can I change the plan?

The plan has to be reviewed within a year or if something has significantly changed in your life. Review means the plan will be looked at again to make sure it is still working and if changes are needed.

What if I am not happy?

Speak to your Designated Coordinator or class teacher in school.

I need help!

A case friend can help you. A case friend can be a close friend, family member, social worker or teacher.

Designated Coordinator
An adult in school who knows you well will help you and answer any questions you have about ALN and IDPs. This person is called a Designated Coordinator.



Right to appeal
Learners and parents have the right to appeal against decisions